



How to Apply to Tabernacle of David Christian Academy

Transitional Kindergarten-6th Grade

Enrollment for 2023-2024 school year

Tabernacle of David Christian Academy (TDCA) enrolls students for the entire school year during the spring and does not typically accept new students once the school year has started.

If you are interested in applying for the 2023-2024 school year, please:

1. Visit our website and read the information in this packet on our vision and values and what it looks like to be a part of the TDCA family: www.tdcapasadena.org.
2. Fill out the Application.
3. Please choose one of the following methods to submit your Application with Application payment of \$100/student.

Drop off or send Application and \$100 to:

Tabernacle of David Christian Academy
1536 E. Washington Blvd.
Pasadena, CA 91104

Email Application to Admin@TDCAPasadena.org and request an invoice or submit payment via www.tdcapasadena.org/application-payment.

Upon reviewing and accepting your Application, we will contact you to schedule a family interview. Please allow one (1) hour for family interviews. See page 2 for fees and schedule.

4. When you come to the family interview you will need to bring the following:
 - a. Transcripts from the previous year (2 years if applicable).
 - b. Student Immunization Records
 - c. Assessment Fee \$75.

TK-6th grade students will complete an academic assessment prior to being admitted to TDCA. There is a \$75 Assessment Fee (check payable to "TDCA" or request an invoice) due at the Family Interview or at the time of testing.

5. Within one week of the Family Interview, we will notify you of our decision to continue the enrollment process.
 - a. If accepted, you will be required to complete an Enrollment Packet and submit a non-refundable deposit of \$600** per student (\$400 registration fee and \$200 deposit towards Parent Participation Program (P3), per family. If multiple siblings are enrolled, \$200 from the other students' deposits will go towards first month's tuition).

If you have any questions, please contact TDCA Admin at admin@tdcapasadena.org

You will receive an invoice from “Tabernacle of David Christian Academy” for the amount of \$600** and make the payment by setting up an account with Pay Simple (a secure online payment system that requires an ACH payment from your banking account).

Families have one full week to submit the enrollment paperwork and deposit.

Enrollments are based on the order that families complete the enrollment process. **Your enrollment will not be confirmed until both the Enrollment Packet and deposit are received.**

We do not hold a spot after one week following the Family Interview if we have not received both the full payment (Enrollment deposit, application and assessment fees), and the full Enrollment paperwork. If enrollment process is not completed within one month, or by July 15th, a reactivation fee of \$100 may be required.

**See fees and schedule below.

6. Textbooks. Information on books will be sent to you over the summer via email. Textbooks are ordered and billed by our school’s administrative team and either rented or purchased depending on the type of book. Textbooks are generally \$80-\$300/grade.

Please note that school textbook fees are in addition to student tuition and will be billed and due July 15.

Application and Enrollment Deadlines:

Application	Due:	Payment:		Enrollment Includes Family Interview,*** Enrollment Paperwork and Deposit.	Enrollment Deposit Due within one (1) week of Family Interview:	Payment:
Early Bird Applicants for Fall Second Term	March 15th (First Term)/ Sept 15th (Second Term)	\$100		X	April 1st (First Term) October 1st (Second Term)	\$650 - \$50 Early Bird Discount = \$600
				X	May 1st	\$650
				X	June 1st	\$700
				X	Starting June 2nd (First Term)\ Starting Oct 2nd (Second Term)	\$750

***Family Interviews should be scheduled as soon as possible, within a week or two, upon application acceptance.

If you have any questions, please contact TDCA Admin at admin@tdcapasadena.org



Statement of Faith

WE BELIEVE that only the sixty-six books of the Bible are the inspired, and therefore inerrant, Word of God. The Bible is the final authority for all we believe and how we are to live.

[Matthew 5:18; John 10:35 and 17:17; 2 Timothy 3:16–17; 2 Peter 1:20–21]

WE BELIEVE that the one true God exists eternally in three persons—Father, Son and Holy Spirit—and that these, being one God, are equal in deity, power and glory. We believe that God not only created the world but also now upholds, sustains, governs and providentially directs all that exists and that He will bring all things to their proper consummation in Christ Jesus to the glory of His name.

[Psalm 104 and Psalm 139; Matthew 10:29–31 and 28:19; Acts 17:24–28; 2 Corinthians 13:14; Ephesians 1:9–12 and 4:4–6; Colossians 1:16–17; Hebrews 1:1–3; Revelation 1:4–6]

WE BELIEVE that Satan, originally the great and good angel Lucifer, rebelled against God, taking a multitude of angels with him. He was cast out of God's presence and is at work with his demonic hosts to establish his counter-kingdom of darkness, evil and unrest on Earth. Satan was judged and defeated at the cross of Christ and will, at the end of the age, be cast forever into the lake of fire which has been prepared for him and his angels.

[Isaiah 14:10–17; Ezekiel 28:11–19; Matthew 12:25–29 and 25:41; John 12:31 and 16:11; Ephesians 6:10–20; Colossians 2:15; 2 Peter 2:4; Jude 6; Revelation 12:7–9 and 20:10]

WE BELIEVE that Adam was originally created in the image of God, righteous and without sin. In consequence of his disobedience, Adam's posterity are born subject to both imputed and inherent sin, and are therefore by nature and choice the children of wrath, justly condemned in the sight of God, wholly unable to save themselves or to contribute in any way to their acceptance with God.

[Genesis 1–3; Psalm 51:5; Isaiah 53:5; Romans 3:9–18 and 5:12–21; Ephesians 2:1–3]

WE BELIEVE that Jesus Christ is God incarnate, fully God and fully man, that He was conceived and born of a virgin, lived a sinless life, and offered Himself as a penal, substitutionary sacrifice for sinners. By His blood shed at the Cross, He obtained for us eternal redemption, the forgiveness of sins and life everlasting. He was raised bodily on the third day and ascended to the right hand of the Father, there to make intercession for the saints forever.

[Matthew 1:18–25; John 1:1–18; Romans 8:34; 1 Corinthians 15:1–28; 2 Corinthians 5:21; Galatians 3:10–14; Ephesians 1:7; Philippians 2:6–11; Colossians 1:15–23; Hebrews 7:25, 9:13–15 and 10:19; 1 Peter 2:21–25; 1 John 2:1–2]

WE BELIEVE that salvation is by grace alone, through faith alone, in Christ alone. No ordinance, ritual, work or any other activity on the part of man is required or accepted in order to be saved. This saving grace of God, through the power of the Holy Spirit, also sanctifies us by enabling us to do what is pleasing in God's sight in order that we might be progressively conformed to the image of Christ.

[John 1:12–13, 6:37–44 and 10:25–30; Acts 16:30–31; Romans 3–4 and 8:1–17, 31–39 and 10:8–10; Ephesians 2:8–10; Philippians 2:12–13; Titus 3:3–7; 1 John 1:7, 9]

WE BELIEVE that the Lord Jesus Christ baptizes believers in the Holy Spirit, in whom we are also sealed for the day of redemption. The Holy Spirit regenerates, forever indwells, and graciously equips the Christian for godly living and service. Subsequent to conversion, the Spirit desires to fill, empower and anoint believers for ministry and witness. We also believe that signs and wonders, as well as all the gifts of the Spirit described in the New Testament, are operative today and are designed to testify to the presence of the Kingdom and to empower and edify the Church to fulfill its calling and mission.

[Matthew 3:11; John 1:12–13 and 3:1–15; Acts 4:29–30; Romans 8:9 and 12:3–8; 1 Corinthians 12:12–13; 2 Corinthians 1:21–22; Galatians 3:1–5; Ephesians 1:13–14 and 5:18]

WE BELIEVE that water baptism and the Lord's Supper are the two ordinances of the Church to be observed until the time of Christ's return. They are not a means of salvation, but are channels of God's sanctifying grace and blessing to the faithful in Christ Jesus.

[Matthew 26:26–29 and 28:19; Romans 6:3–11; 1 Corinthians 11:23–34; 1 Peter 3:21]

WE BELIEVE that the Church is God's primary instrument through which He is fulfilling His redemptive purposes in the earth. To equip the saints for the work of ministry, God has given the Church apostles, prophets, evangelists, pastors and teachers. We also affirm the priesthood of all believers and the importance of every Christian being joined with and actively involved in a local community of the saints. We believe that women, no less than men, are called and gifted to proclaim the Gospel and do all the works of the Kingdom.

[Matthew 16:17–19; Acts 2:17–18, 42; Ephesians 3:14–21 and 4:11–16; 1 Timothy 2:11–15; Hebrews 10:23–25; 1 Peter 2:4–5 ; 9–10]

WE BELIEVE that God has called the Church to preach the Gospel to all nations, and especially to remember the poor and to minister to their needs through sacrificial giving and practical service. This ministry is an expression of the heart of the Lord Jesus Christ and is an essential part of the Kingdom of God.

[Isaiah 58:6–12 and 61:1; Matthew 5–7, 28:18–20; Luke 4:18 and 21:1–4; Galatians 2:10; 1 Timothy 6:8]

WE BELIEVE in the literal Second Coming of Christ at the end of the age when He will return to Earth personally and visibly to consummate His Kingdom. We also believe in and are praying for a great end-time harvest of souls and the emergence of a victorious Church that will experience an unprecedented unity, purity and power in the Holy Spirit.

[Psalms 2:7–9 and 22:27–28; John 14:12 and 17:20–26; Romans 11:25–32; 1 Corinthians 15:20–28, 50–58; Ephesians 4:11–16; Philippians 3:20–21; 1 Thessalonians 4:13–5:11; 2 Thessalonians 1:3–12; Revelation 7:9–14]

WE BELIEVE that when the Christian dies they pass immediately into the blessed presence of Christ, there to enjoy conscious fellowship with the Savior until the day of the resurrection and glorious transformation of the body. The saved will then forever dwell in blissful fellowship with their great triune God. We also believe that when the unbeliever dies they are consigned to Hell, there to await the Day of Judgment when they shall be punished with eternal, conscious and tormented separation from the presence of God in the lake of fire.

[Matthew 25:46; Luke 16:19–31; John 5:25–29; 1 Corinthians 15:35–58; 2 Corinthians 5:1–10; Philippians 1:19–26 and 3:20–21; 2 Thessalonians 1:5–10; Revelation 20:11–15 and 21:1–22:15]



Mission, Vision & Values

Our Mission:

Educating children through their God-given design.

Our Vision:

To educate young leaders who embody Christ to change the world.

Tabernacle of David Christian Academy is a Family Partnership school where God's presence dwells in the education of our children.

We prepare our children to seek after God's heart in all areas of life and to be carriers of His presence. Not only are we raising up children who hear and obey God's voice, we are believing that as they carry God's presence in their spheres of influence, they will play a key part in the transformation of hearts, communities, cities, and nations.

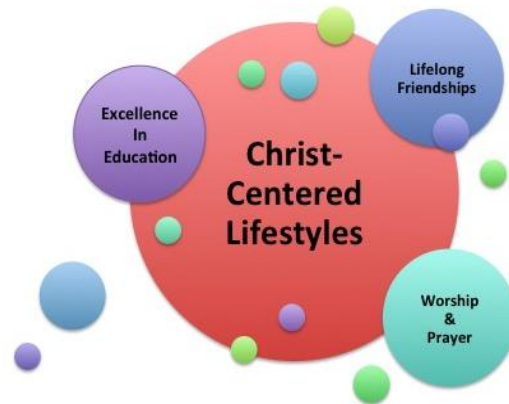
Our vision is accomplished by empowering our students to grow both academically and spiritually:

We provide an excellent education to produce high-achieving, confident, and creative students leaders. Furthermore, our students learn to lead out of an intimate relationship with God- they are grounded in His word, His love, and His ways.

Our Values:

We educate our children in a culture of honor whereupon we pursue excellence in education, cultivate prayer and worship, develop lifelong friendships, and pursue a Christ-centered lifestyle.

As a community, we commit to:



Excellence in Education

Our students have an innate curiosity to understand the world through God's perspective. As a community, we facilitate their love of learning and assist them in connecting with God in all academic content areas (ie. Art, Science, History, Math, etc.). Excellence occurs when a student explores the world as God created it, approaches the subject with creativity and critical thinking, and gains new understanding of God's ways on the earth.

Our teachers and parents collaborate in our Family Partnership model to prepare our students to meet nationwide academic content standards. We believe that children have multiple modalities for learning and our task as educators is to provide an environment where each student can best gain mastery of the subject they are learning. Through a balance of direct instruction, inquiry-based and experiential learning, our students learn in the context of community to lead the way in problem-solving, critical thinking, and investigation.

Prayer & Worship

We train our students in hearing God's voice, and cultivating His presence through worship, and prayer. Part of our spiritual training is done in partnership with Pasadena International House of Prayer (PIHOP) and other local houses of prayer, which are devoted to day-and-night worship and prayer for Los Angeles and the nations. In addition to participating in weekly corporate prayer meetings, our students pray together three times each day in school.



We believe prayer stems from an intimate relationship with God and is cultivated by hearing and obeying God's voice. As a result of listening to God's voice, our students demonstrate His love for people both in deeds and miracles. (*Exodus 14:21, Joshua 4:4-21*).

Christ-Centered Lifestyles

We believe that as our students cultivate lifestyles that welcome God's presence and are marked by godly character, devotion, and purity, they will influence every sphere of society. Our goal is to see our students fully equipped to go into all areas of life to bring influence, reform and redemption. Here at TDCA, we believe they will eventually be sent into different spheres of society (business, government, art, entertainment, education, family, the church), where they will truly make a difference. Our students are *set apart but not kept apart*.

As our students are raised in an atmosphere of day and night worship, we believe that they will be given understanding of God's love both for themselves and for all people. As a result, they will be an integral part of declaring God's heart to people around the world. Our children will lead the way in calling every tribe and tongue to worship God before His throne. (*Revelation 7:9*).

Here at TDCA, we are creating a space for students to develop a voice that will impact their generation. Not only will our students embody the heart of God, they will serve as a voice to call people, both young and old, back to God. Whether they share their voice through song, the arts, word, or deed, they are living testimonies of God's heart to bridge generations and bring about His kingdom here on the earth. (*Isaiah 40:3-5, Malachi 4:6*).

Lifelong Friendships

As a community, we commit to walking in love and wrestling for the promises that God has for each family and child. Our staff partner with families to raise children in righteousness and cultivate a community that exemplifies love, honor and faithfulness in relationships. We value mentorship and believe that God's promises are passed on from one generation to the next as we remember His kindness in each generation. (*2 Kings 2:1-24*).



Our prayer is that our students learn to grow in love through daily interactions with one another and sow into friendships that will last a lifetime. (*Daniel 3:19-30, Nehemiah 4:15-23, 1 Samuel 18:1*).



Parent Participation Program (P³)

Dear TDCA Parent,

TDCA relies on our amazing network of parents and friends to support our students by providing assistance to our teachers and staff! **We ask that each K-6th Grade family provide 15 hours of service to TDCA during each school year.** Preschool & Transitional Kindergarten have their own parent hour requirements: classroom helper on average two mornings per month.

How does the Parent Participation Program work?

As stated in the Family Handbook, each TDCA family is required to serve a minimum of 15 hours at TDCA each year. \$200 from the enrollment deposit, per family, goes towards the P3 hours.

You are responsible for logging your service hours. There is no prorating of hours or carry-over of hours from previous years.

If your family completes the required service hours and is verified by TDCA administration by May 1st, the \$200 deposit will be credited towards the family's account.

Why are service hours required?

The P³ program is our way of mobilizing our resources in the most effective and efficient way to support the day-to-day running of the school, bless our teachers with periods of rest, and promote parental involvement. Not only does this model servant-based leadership to our students, it allows each family to experience the kingdom culture of TDCA. However, when parents are not able to serve, we rely on paid volunteers to cover those hours. This is what your money goes towards.

Throughout the year there are many opportunities to volunteer and earn service hours. Please note this is not a comprehensive list as other items may be added throughout the academic year:

Recess/Lunch Assistant

Support teachers by being “on duty” during recess and/or lunch (Please see daily schedule pdf for more details of exact times of different recesses and lunches school-wide).

Classroom Assistant

- Assist teachers in the classroom (requires additional security clearance)

- Help teachers as needed- individual tutoring, class projects, etc.

Plan or serve at a school event

- Field Trips
- Christmas Basket Raffle
- Christmas Program
- Promotion

Provide administrative services

- Collect trash & wipe down the restrooms at the end of the day
- Office tasks

Donate goods or finances for office & school supplies

- \$10 for each hour of “service”. If serving TDCA will not be a possibility, please contact the Admin team so that we can plan accordingly and use your \$200 P3 fee towards paying a volunteer.

Participate in TDCA School Prayer

- Weekly prayer meetings take place on Wednesday afternoons and fulfill 1 hour

Join & Serve in the Parent Association (PA)

- Volunteer for one of the roles:
President - Vision Casting & Job Description and Role Assignments, Call meetings quarterly to see if we’re meeting goals for connecting the community, supporting teachers, and touch base quarterly with TDCA admin & staff
Secretary - Record meeting notes & organize files for PA, emails to wider school body
Treasurer - Budget Forecasting, Documentation in PA Spreadsheet & Review
Staff Care - Organizing luncheons in the Fall & in the Spring
P3 Coordinator - Track opportunities for Parents to fulfill required P3 hours
Room Parent Coordinator - Point of Contact for individual classrooms, rally parents in the classroom to participate
- Email parents@tdcapasadena.org if interested in any officer positions

Where do I sign-up for parent volunteer hours?

The sign up for service hours is online on the TDCA website.

1. Visit tdcapasadena.org.
2. Hover over “Current Students” and click on “Elementary.” The password to log into our password-protected website is **psalm274**.
3. Click on “Opportunities” to look for ways that you can volunteer. While we do request a minimum of 15 hours, we welcome as many hours you would like to offer!

1. Visit tdcapasadena.org.
2. Hover over "Current Students" and click on "Elementary." The password to log into our password-protected website is **psalm274**.
3. You will be directed to a google spreadsheet where you can log your hours. Click on "Hours Completed" and look for your family's last name on the bottom of the spreadsheet. Fill in the different categories for each volunteer opportunity: *Description of Service, Date Completed, Hours Received, Admin Approved*.

The screenshot shows a Google Spreadsheet interface. At the top, the title bar reads 'docs.google.com/spreadsheets/d/1NTBDpUNbW...'. The spreadsheet title is '2020-2021 Completed Hours'. The menu bar includes File, Edit, View, Insert, Format, Data, Tools, Add-ons, and Help. The toolbar shows various editing and formatting tools. The spreadsheet has columns A through H. Column A is 'Family Name', B is 'Description', C is 'Hours Completed', D is 'Date Completed', and E is 'Supervised by'. The first two rows of data are visible, showing 'Abcdef' as the family name and 'Purchased Lysol wipes' and 'PTA' as descriptions. A purple arrow points from the title bar to a box labeled 'Document name'. Another purple arrow points from a box labeled 'Record your hours at the top. If it is an on campus or purchase opportunity, check in with staff' to the first row of data. A third purple arrow points from a box labeled 'Locate the tab for your last name here' to the tab bar at the bottom, which shows tabs for 'Last Name A-G', 'Last Name H-N', 'Last Name O-S', and 'Last Name T-Z'.

2020-2021 Completed Hours

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	A	B	C	D	E	F	G	H
1	Family Name	Description	Hours Completed	Date Completed	Supervised by			
6	Abcdef	Purchased Lysol wipes (2 containers = 1 hour)	1	Dec 14, 2020	J Oh			
7	Abcdef	PTA	1	Dec 14, 2020	B Juarez			

Record your hours at the top. If it is an on campus or purchase opportunity, check in with staff

Locate the tab for your last name here

Last Name A-G Last Name H-N Last Name O-S Last Name T-Z



2023-2024 Financial Policy

1. Financial Commitment

Enrollment in Tabernacle of David Christian Academy is a year-long financial commitment.

2. For NEW Families Only:

Admissions Process: non-refundable fees

- a. To apply to Tabernacle of David Christian Academy, you will need to send in all the appropriate Application Packet documents, Immunizations Records, and \$100/student application fee.
- b. There is also a \$75/student testing fee that is payable at the time of the family interview FOR ALL Transitional Kindergarten-6th graders.
- c. Preschool student assessments will be scheduled individually and will incur a charge of \$50/assessment.

Enrollment: Registration Fee (non-refundable), P3 & Tuition Deposit

Upon acceptance to TDCA, you will need to submit all the required Enrollment documents along with the Enrollment Fees outlined below:

New Student Enrollment Fees*: \$600 Early Bird Price Due March 15th.

Upon acceptance to TDCA, you will need to submit all the required Enrollment documents along with the Enrollment Fees outlined below:

New Students Enrollment Fees*: \$600* Early Bird Price Due March 15th

A \$400 non-refundable Registration Fee & \$200 from first K-6th grade student's registration goes towards the Parent Participation Program (P3). For families with multiple enrolled siblings in K-6th, \$200 from sibling's K-6th enrollment deposit is applied to your first month's tuition invoice. The Enrollment Deposit is per child and due at the time of Enrollment. See example below.

No opening is secure until we receive both the enrollment fees and required paperwork.

K-6th grade \$600* Enrollment Deposit per student:	Registration Fee from \$600* Enrollment Deposit	Parent Participation Program (P3) deposit, received from the Enrollment Deposit	Tuition Deposit towards first month, from the \$600* Enrollment Deposit	First Month Tuition Payment per student
Student 1	\$400	\$200	-	Full Tuition
Student 2	\$400	-	\$200	-\$200
Student 3	\$400	-	\$200	-\$200

*Please refer to the Application and Enrollment Schedule for the most updated application and enrollment deposit payment amounts.

3. For RETURNING Families Only:

Enrollment: Registration Fee (non-refundable), P3 & Tuition Deposit

Returning families have an abbreviated enrollment process & will need to submit the required Re-Enrollment documents along with the Enrollment Fees outlined below:

Enrollment Fees*: \$400 by Early Bird Deadline March 15th.

*Please refer to the Application and Enrollment Schedule for the most updated application and payment amounts.

A \$200 non-refundable Registration Fee & \$200 Deposit. \$200 from the first K-6th grade student's enrollment per family goes towards P3. \$200 from sibling's enrollment deposits will be applied to your first (1st) month's invoice. Enrollment deposit is due per child, at the time of Enrollment.

K-6th grade from same family, \$400* Enrollment Deposit per Student:	Registration Enrollment Deposit	Parent Participation Program (P3) deposit, received from the Enrollment Deposit	Tuition Deposit towards first month, from the \$400* Re-enrollment Deposit	First Month Tuition Payment per Student
Student 1	\$400	\$200	-	Full Tuition
Student 2	\$400	-	\$200	-\$200
Student 3	\$400	-	\$200	-\$200

No opening is secure until we receive both the enrollment fees and required paperwork.

4. Tuition Payment Information

a. Tuition Rates

	PS/TK (3 Half Days)	PS/TK (3 Full Days)	K-6 (4 Days)
Annual Tuition	\$4,350	\$6,200	\$7,500
Monthly Tuition	\$435	\$620	\$750

* Preschool & Transitional Kindergarten Full Day is dependent on five (5) student enrollment minimum and available classroom space.

b. Making Payments

Our school uses a secure electronic payment option for recurring tuition payments. Please refer to the “Pay Simple Account Set-Up Instructions” document for instructions on how to set-up your account.

All families are required to set-up a Pay Simple account for paying monthly tuition as part of the enrollment process. Pay Simple is a secure online ACH payment system where families pay through their bank account. TDCA does not accept credit card payments.

c. Other Expenses

Every student will have the following miscellaneous fees:

- 1) Registration/Enrollment Deposit Fee (per student) - paid at time of Enrollment
- 2) \$100/year – Activity Supply Fee (\$50 per semester due in Aug & Feb tuition)
- 3) Textbook costs - Due in July or upon enrollment after July. See schedule for additional details.
- 4) Student School Supply List - each teacher will provide a class supply list. The supplies should be brought to Orientation in August. The Student School Supply List is available on the TDCA Website > Current Students > Elementary during the summer months.
- 5) Emergency Supplies - Included on the Student School Supply List is a list of items to bring in case of emergency.

d. Payment Schedule Options:

Option 1 (default option): 10-month payment plan from August - May

July 15 th -	Textbook Payment is due
August 15th -	10% of year-long tuition is due (-\$200 deposit for siblings & supply fee)
September 15th -	10% of year-long tuition is due
October 15th -	10% of year-long tuition is due
November 15th -	10% of year-long tuition is due
December 15th -	10% of year-long tuition is due

No opening is secure until we receive both the enrollment fees and required paperwork.

January 15th -	10% of year-long tuition is due
February 15th -	10% of year-long tuition is due (+ supply fee)
March 15th -	10% of year-long tuition is due
April 15 -	10% of year-long tuition is due
May 15th -	10% of year-long tuition is due

Option 2: Full year payment for the entire family may be made by August 15.

e. Late Fees: If a family does not make their payment by the due date, they will incur a \$20 late fee during the month of the late payment.

f. ELEMENTARY Discounts:

Elementary students are eligible for the following tuition discounts:

1) Multi-Sibling Discount:

- 1st Student - pays 100% of tuition (does not include term supply fees)
- 2nd Student - pays 90% of tuition (does not include term supply fees)
- 3rd Student - pays 80% of tuition (does not include term supply fees)
- 4th Student - pays 70% of tuition (does not include term supply fees)
- 5th Student - pays 60% of tuition (does not include term supply fees)
- 6th and above Students - pays 50% of tuition (does not include term supply fees)

5. ELEMENTARY Mandatory Parent Service Hours:

As part of our Parent Participation Program (P³), TDCA parents commit to volunteer fifteen (15) hours of service per year. These hours can be served in areas such as volunteering in a classroom, participating in Parent Association, Communications Relations Internal team, coordinating school-sponsored events (ie. Christmas Program, graduation, etc.), chaperoning Field Trips, assisting in Marketing, the school library, or assisting teachers, staff and the school in general. Opportunities to serve will be indicated throughout the school year.

TDCA will notify parents of when these hours will be available and will be tracked. Families with K-6th grade students will pay \$200 towards P³ as part of the enrollment deposit. Families who complete the full P³ hours by May 1st will receive \$200 credit to their account.

6. Textbooks

Each grade (Preschool-6th) will have individual textbook fees that will be invoiced and due July 15th or at the time of a late enrollment. Our school receives bulk order discounts which we pass on directly to families. An invoice of the textbooks will be sent to you for reference, and the textbook fee will be charged to your PaySimple account on July 15th.

All consumable books will be purchased by our administrative team and billed accordingly; all non-consumable books will be rented. Non-consumable books must be returned at the end of the school year. Families will incur a fine for any damaged or lost non-consumable books. Textbooks are generally \$80-\$300 per grade. **Note: Cost of books is in addition to tuition. There is an extra fee for rush orders for late enrollments.**

No opening is secure until we receive both the enrollment fees and required paperwork.

7. Delinquent Accounts

We encourage families with extenuating circumstances to approach administration, in advance, if they will be late making a tuition payment. TDCA holds the right to withdraw families who are delinquent in tuition payments at any time and automatically withdrawn if delinquent on tuition for two months. If delinquent on an account for two months, the student(s) will not be able to attend class until tuition is paid in full AND the tuition is still owed through the school year regardless if an account was delinquent. For example, if November and December had not been paid by January, a student would not be able to attend class in January until November and December tuition was paid in full. Student(s) will not be able to attend class if tuition has not been paid for a second month.

8. Tuition Assistance

TDCA makes an effort to make tuition assistance available to families in need. Tuition Assistance is a year-long agreement based on a partnership between TDCA and the respective family. Tuition Assistance is available for K-6 students only. The Tuition Assistance Fund is based on the generous donations of partners. These funds are raised on a yearly basis and can vary in amount from year to year. If you are interested in the Tuition Assistance Application, please email admin@tdcapasadena.org. **Tuition Assistance Applications are due with enrollment paperwork and by March 15th.**

9. Fundraisers

Mandatory participation in official fundraisers is expected by all families each school year. Fundraisers are initiated and led by our Community Relations Internal (CRI) Team. TDCA typically has one (1) major fundraiser each semester and we ask that all families participate and help spread the word to better support our CRI Team's fundraising efforts. Proceeds serve to strengthen our student body, resource TDCA's educational programs, and provide Tuition Assistance funds for families-in-need.

No opening is secure until we receive both the enrollment fees and required paperwork.



School Structure & Tuition Rates

Elementary School (Transitional Kindergarten – 6th Grade)

Transitional Kindergarten

TDCA offers a TK (Transitional Kindergarten) for mature 4-year-olds and early 5-year-old students preparing to enter Kindergarten in the next school year. A child is eligible for TK if his/her 5th birthday takes place before the end of the school year and he/she passes the Transitional Kindergarten entrance exam. TDCA administration will determine admittance based on the best interest of the child and the parents will be given information about the possible impact of an early admittance.

Schedule Tuesday, Wednesday, and Thursday Drop Off: 8:15-8:25am
Tuition \$435 3 Half Day schedule Tuesday-Thursday 8:30am – 11:45am*

OR

Full Day Tuition* \$620 3 Full Day schedule Tuesday-Thursday 8:30am – 3:00pm*

Elementary: Kindergarten – 6th Grade

Elementary students are taught by TDCA teachers, in partnership with our parents who conduct homeschooling outside of school hours.

Schedule* Monday - Thursday 8:30am – 3:00pm* Drop Off: 8:15-8:25am
Tuition \$750

Application and Enrollment Schedule:

Application	Due:	Payment:		Enrollment Includes Family Interview,* Enrollment Paperwork and Deposit.	Enrollment Deposit Due within one week of interview:	Payment:
Early Bird Applicants for Fall or Second Term	March 15th (First Term)	\$100		X	April 1st (First Term)	\$650 - \$50 Early Bird Discount = \$600
	Sept 15th (Second Term)				October 1st (Second Term)	
				X	May 1st	\$650
				X	June 1st	\$700
				X	Starting June 2nd (First Term) Starting Oct 2nd (Second Term)	\$750

*An alternate schedule will be provided should TDCA need to be online for a period of time.

TRANSITIONAL KINDERGARTEN (TK) – 6TH GRADE
STUDENT APPLICATION FOR ADMISSIONS
2023-2024



Student Name		Gender	Birthdate	Grade entering 2023-2024
Street Address				
City		State	Zip Code	
Father's (Legal Guardian) Name		E-mail		Phone Number
Mother's (Legal Guardian) Name		E-mail		Phone Number
How did you hear about Tabernacle of David Christian Academy (TDCA)?				
Were you referred by a current TDCA family? YES_____ NO_____				
TDCA family who referred you:				
What do you desire your student to gain from attending our school?				
Please list ALL languages spoken in your home. If multiple languages are spoken in your home, which language was the primary one your child learned first?				
Is your family a blended family? If so, please tell us the details of the arrangement. Are there any custodial issues?				
Please list any unusual factors in the student's life (severe illness, social/physical trauma, death, etc).				
Is your child on any medication? Has he/she been on medication previously? Please list medications below.				

TRANSITIONAL KINDERGARTEN (TK) – 6TH GRADE
STUDENT APPLICATION FOR ADMISSIONS
2023-2024



Is your child allergic to anything or does he/she suffer from asthma, seizures, etc.?
Please share any medical conditions that we should know about.

Please describe your child's character, disposition, & emotional intelligence (awareness of and ability to control one's emotions & handle interpersonal relationships).

Please list any passions/hobbies your child has. What does he/she like? Dislike?

Academic Information:

How has your child responded to school in the past?

Are there any diagnosed or predicted learning issues?

Does your child have any issues staying on task?

Does your child have an Individualized Education Program (IEP)* from a previous school? If so, please attach.

Has your child ever suffered from depression or anxiety? If so, please explain.

***Assessment Records and all documentation for any special needs or abilities must be submitted at the time of enrollment paperwork. TDCA reserves the right to enrollment/reenrollment if the assessment records and documents are not submitted.**

TDCA partners with the Pasadena Unified District to support students with special needs. If we feel that TDCA is not able to provide that support or if an evaluation is not submitted to the Pasadena Unified District, we reserve the right to deny enrollment or deny continued enrollment. TDCA Admin will determine if the students' needs are not able to be supported by our Staff, we will dis-enroll the student. If the teacher is not able to sustain support to the student because of the student's special needs, TDCA Admin will convene a meeting with the parent(s) to see if additional support can be provided such as one on one aid or from resources outside of TDCA.

TRANSITIONAL KINDERGARTEN (TK) – 6TH GRADE
STUDENT APPLICATION FOR ADMISSIONS
2023-2024



Academic History

Please list, in chronological order, all schools attended. Include any homeschooling.
Begin with the most recent first and then go back to Kindergarten (or Preschool, if applicable).

School Name and City	Years	Grades

Family Information

Please list names and ages of all siblings of applying student:

Father/Legal Guardian: _____

Educational background (including any degrees) and occupation:

Please list father's skills and passions:

Mother/Legal Guardian: _____

Educational background (including any degrees) and occupation:

Please list mother's skills and passions:

TRANSITIONAL KINDERGARTEN (TK) – 6TH GRADE
STUDENT APPLICATION FOR ADMISSIONS
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Our school is a Parent Partnership school. How do you feel you can best partner with us in building our school and investing in our students? Are there any specific skills/gifts that you would like to utilize in serving our school?

Please tell us which church and/or house of prayer you are currently involved with and how so?

We acknowledge that we have read and agree to the Tabernacle of David Christian Academy's Statement of Faith, Vision & Values and affirm that all statements made in this application are true and accurate.

Signature of Father or Guardian

Signature of Mother or Guardian

Today's Date

TRANSITIONAL KINDERGARTEN (TK) – 6TH GRADE
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PARENT INVOLVEMENT: Parents with children enrolled in the **Transitional Kindergarten (TK)** assist in the TK classroom on a rotating basis. The rotation is scheduled by the TK teacher and published quarterly so that parents have advance notice of when they are scheduled in the classroom. Parent participation in the learning environment is **mandatory**.

Name of Parent Helper: (at least one parent must volunteer)				
E-Mail				
Cell Phone				
Please indicate your comfort level doing the following	Unsure	Low	Medium	High
Leading children in a group setting				
Working individually with children				
Preparing craft activities				
Creating simple lesson plans				
Administrative duties				
Organizing field trips				
Worship-leading				
Leading children in prayer				

Preferences: select two (2) days

I would prefer to be scheduled from **8:30am-12pm** on: _____ Tuesdays _____ Wednesdays _____ Thursdays

Parents will be charged a fee of \$40 for each time that they miss their parent volunteer hours in the TK and cannot find a substitute. You are allowed one grace time for forgetting and two excused days for emergencies such as sick child. Parent must still notify teacher before class and try to find a sub.

If you fail to complete the Parent Helper hours (approximately 1-2x/month) as required by your TK Agreement, you will be billed \$200 at the end of the school year with your May invoice. Arrangements can be made to complete and make up missed hours.

Please initial and sign:

_____ I understand that as a parent, I am responsible to serve when scheduled. If I do not show up, I will be billed \$40. I have one unexcused absence for the year.

_____ If I am not able to serve on the scheduled day, I must switch with another parent and notify the teacher prior to the scheduled day.

_____ If there is an emergency in the morning of the day I am scheduled to assist the TK class, I will notify the teacher and ask if another parent is able to take the day. I have two excused absences for last minute emergencies.

_____ I understand that if I do not fill my responsibilities by assisting in the classroom, I will be billed \$200 with my May tuition.

Signature _____ Date: _____